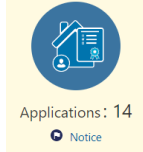


Checking on your Permit:

Follow the steps below to get to your permit and see where it is in the process

1. Login to Oracle (PSCR) <https://emwp.fa.us2.oraclecloud.com/fscmUI/publicSector.html>



2. Click the **Applications** button.
3. Find your application in the list and click on it.

Application ID	Permit Type	Address	Description	Created/Expires	Fees	Amount
EL-2020-0215	Electrical Permit	600, REDWOOD STREET, Vallejo, California, 94589	solar panel replacement	Today	Fees Paid	158.00 USD
EL-2020-0191	Electrical Permit	510, REDWOOD STREET, Vallejo, California, 94589		Created on 5/5/20 Expires on 8/3/20	Fees Paid	165.00 USD
EL-2020-0174	Electrical Permit	555, LIGHTHOUSE DRIVE, Vallejo, California, 94590	Tom Test	Created on 5/5/20	Fees Paid	1.00 USD

4. Once you open your application the **Overview** will show you – Status, Fees and Process step

Overview

Status: **Submitted** (Current Status of your application)

Submitted By: Tom Edwards
Submission Date: 5/11/20
Description: solar panel replacement

Applicant

Name: Tom Edwards
Phone: +1 (916) 833-5734
Email: rocfra@msn.com
Address: 3603 Sonoma Vallejo, California, 94590

Workflow

Workflow Task	Status	Assigned To	Last Updated	Duration in Days
Accept Application	In Progress (Current step in the process of your application)	Permit Technician	5/11/20	0

Fees and Payments

Total Paid	158.00 USD	Last Payment	158.00 USD
Total Due	0.00 USD (Total of any fees due to date)	Last Payment Date	5/11/20

5. Click on the **Workflow** page for more on how many steps there may be in the process and any other details – comments, dates updated.

The screenshot shows the City of Vallejo permit management interface. At the top, there is a green header with the City of Vallejo logo and navigation icons. Below the header is a map showing the location of the permit at 600 Redwood Street. The permit details are: EL-2020-0215, Electrical Permit, 600, REDWOOD STREET Vallejo, California, 94589. The Liquefaction Risk is All Conditions: 3. The left sidebar contains a menu with 'Workflow' highlighted in a red box. The main content area is titled 'Workflow' and displays a table of tasks.

Tasks	Status	Last Updated Date	Days Taken	Comments
Accept Application	In Progress	05/11/2020	0	>
Complete Plan Review	Not started			>
Issue Permit	Not started			>
Approve Final Inspection	Not started			>
Complete Plan Revision	Not started			>
Re-Issue Permit	Not started			>
Complete Permit	Not started			>

Page 1 of 1 (1-7 of 7 items) | 1 | Show Default

6. Click on the **Permit Information** page to get to plan reviews or to add other attachments as needed.

The screenshot shows the City of Vallejo permit management interface, specifically the 'Attachments' page. The header and map are the same as in the previous screenshot. The left sidebar contains a menu with 'Permit Information' expanded, and 'Attachments' highlighted in a red box. The main content area is titled 'Attachments' and shows a search bar with 'Permits' and 'All' filters. A red box highlights a plus sign icon for adding attachments. Below the search bar, it says 'No items to display.' The right side of the page has a search bar and a list view icon.

- Click on the **Fees and Payments** page to see details of fees that have been paid and may be due and to print a copy of your receipt.

The screenshot shows the City of Vallejo permit system interface. At the top, there is a green navigation bar with the City of Vallejo logo and a search bar. Below the navigation bar, a map shows the location of the permit at 600 Redwood Street, Vallejo, California. The permit details are as follows:

- Permit: EL-2020-0215 | Electrical Permit
- Address: 600, REDWOOD STREET Vallejo, California, 94589
- Liquefaction Risk All Conditions: 3

The main content area is titled "Fees and Payments" and contains a summary table and a detailed fee table.

Fee Description	Amount	Currency	Status	Department	Assessed Date	Payment Date	Payment Reference	Invoice
Plan Check Fee	158.00	USD	Paid	Building	5/11/20	5/11/20	EPAV_20200511T205859031Z168445	INV-BLDG-2020-00142
State Building Standards Fee - Admin Surcharge	0.10	USD	Hold	Building				
General Plan Update Surcharge	185.00	USD	Hold	Building				
State Building Standards Fee	0.90	USD	Hold	Building				
Technology Surcharge	148.00	USD	Hold	Building				
Electrical Permit Fee	3,705.00	USD	Hold	Building				
Permit Streamlining Surcharge	111.00	USD	Hold	Building				

Summary Totals:

- Total Fees: 4,308.00 USD
- Total Payable: 158.00 USD
- Total Paid: 158.00 USD
- Balance Due: 0.00 USD

The interface also includes a sidebar with navigation options: Overview, Property Information, Workflow, Permit Information, Inspections, **Fees and Payments** (highlighted), Communications, Additional Information, and Related Transactions. At the bottom, there is a pagination control showing "Page 1 of 1 (1-7 of 7 items)" and a "Show Default" dropdown menu.