VALLEJO FIRE DEPARTMENT

FIRE PREVENTION DIVISION

Dear New Business Owner:

On behalf of the Vallejo Fire Department, welcome to the City of Vallejo! We look forward to having you as a successful part of our business community.

Prior to your business license being issued, you are required to have a fire and life safety inspection of your facility. This inspection will be conducted by Fire Prevention Division personnel and will include, **but not be limited to**, the following areas of fire safety:

1. Fire extinguishers – at least one currently charged, mounted and operational portable fire extinguisher is required. The minimum rating on the extinguisher shall be 2-A:10-B:C. (Automotive businesses require 4-A:40 B:C extinguishers). Be advised more extinguishers may be required, depending on the size and type of your business.

2. Exits – All exits are to remain unobstructed at all times.

3. Address – Your business address numerals must be plainly visible from the street (and alley, where applicable), of a minimum height of 6", and of a color that contrasts to the background.

4. Extension cords – Extension cords may not be used in place of permanent wiring. You are allowed to use the multi-plug surge protectors, if necessary.

5. The fee for this service is currently $189.00 and covers the initial inspection and one re-inspection. These fees are adopted by ordinance and are subject to change. Inspection fees need to be paid at the time the inspection is scheduled.

Please call this office to schedule an appointment when you are set up and ready to operate. We are unable to inspect an empty commercial/industrial space for a business license. We are usually able to inspect within 3 working days from the date of your request.

Again, welcome to the City of Vallejo. If you have any questions on fire safety issues, please feel free to contact our office, Monday-Thursday, 8:30 a.m. – 4:30 p.m. & Friday 8:30 a.m. – 12 p.m. The office is closed from 12-1 p.m. on regular work days for lunch and on all Holidays.

/sah (07/2013)

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