Department of Public Works - Water Division

202 FLEMING HILL ROAD • VALLEJO • CALIFORNIA • 94589-2337 • www.ci.vallejo.ca.us

TEMPORARY WATER SERVICE APPLICATION AND PERMIT

☐ New Request ☐ Request for Replacement for Expired Permit T-_____

I, the undersigned, hereby make application to the City of Vallejo for a temporary supply of raw / potable water thru a 2-1/2 inch temporary meter on a fire hydrant located at _____

_____

Water shall only be used for _____ and is subject to all of the conditions listed on page 2 of this application, including payment of charges.

Name _____ Title _____

Company Name _____

Billing Address _____

Telephone Number (_____)-_____-_____ Fax Number (_____)-_____-_____

Cell Number (_____)-_____-_____

Signature _____ Date _____

FOR WATER DIVISION ENGINEERING USE ONLY

Application for a temporary water service permit is Denied ___ Approved ____ PERMIT No T-_____

Deposit Amount $1,200.00 – Fund Number: 401-0000-207.09-21

Elevated (Klein) Tank Required Yes _____ No _____

Temporary water meter for Water Division project Yes ____ No ____

Call _____ at the Water Division at Extension _____ for meter location.

Approved by _____ Date _____

FOR WATER MAINTENANCE USE ONLY

Date Installed _____ Permit Expiration Date _____

Meter No _____ Meter Reading _____

Date Relocated _____ Location _____

Date Relocated _____ Location _____

Date Picked Up _____ Meter No _____ Meter Reading _____

Meter Returned Condition _____

Meter Damage Charges $ _____

Reason _____

_____

Meter Received/Inspected By _____ Date _____

FOR WATER BILLING USE ONLY

Date Closing Bill _____ Date Closing Bill Paid _____ Deposit Amount _____

Charges (Deduct) $ _____ Reason _____

Charges (Deduct) $ _____ Reason _____

Charges (Deduct) $ _____ Reason _____

Subtotal $ _____

Net Balance $ _____

Amount Refunded $_____ Date of Refund _____

Amount Due $_____ Date Paid of Amount Due _____

TEMPORARY WATER SERVICE PERMIT CONDITIONS

OBTAINING METER:

1. This Permit shall be submitted to and approved by the City's Water Superintendent located at 202 Fleming Hill Road, Vallejo CA 94589, (707) 648-4307. Fax phone number (707) 648-4060.
2. The deposit for a temporary water meter is $1,200.00.
3. **The City's Preventative Maintenance Shop at (707-649-4810) shall install (secure)/remove the Temporary Water Meter on/from the fire hydrant as listed on this application**. The City's Preventative Maintenance shop shall install/relocate the temporary water meter within the next business day upon the approval of the application or the receipt of a written relocation notification. There is a $50.00 service charge for each relocation of the temporary meter. This service charge/s will be included on the monthly bill.

   ****Initial here to acknowledge that you agree to the above condition (_____)**
4. This Temporary Water Meter Permit shall be **valid for a period not exceeding 120 days** from the date the temporary meter was initially installed by the City.

METER USE:

5. The purpose and use of water shall be only as stated in the application.
6. To insure the safety of the fire hydrants for fire protection, any person authorized to operate fire hydrants shall use only an approved hydrant wrench. **The applicant shall be fully responsible for any damage to the meter and fire hydrants used.**

   ****Initial here to acknowledge that you agree to the above condition (_____)**
7. **The applicant shall be fully responsible if the meter is lost or stolen**. The applicant may provide additional measures without altering the meter or hydrant or hindering the function of the hydrant to insure the security of the meter.

   ****Initial here to acknowledge that you have read and agree to the above condition (_____)**
8. **The applicant shall open and close the hydrant valve in a manner to avoid water hammering to the City water system. All water trucks and water vessels shall have a back flow device or an air gap in their filling system in order to protect the City water system from contamination**.
9. Upon demand by the City's Representative, this Permit must be made available to him/her while the Applicant is taking water.

BILLING FOR WATER:

10. Monthly water bills must be paid on time; otherwise late charges will be imposed.
11. The Applicant shall be liable for the cost of all water delivered through the service. The Applicant, at their expense, may install a locking device on the outlet of the temporary meter to prevent unauthorized usage**.** If the meter is lost or stolen, the City reserves the right to estimate water usage based on prior consumption.
12. If the meter is not on the fire hydrant as listed on this permit, a charge of $80.00 per billing period for the meter reader's time will be made.

RELOCATION OR RETURN OF METER:

13. When the temporary water meter is relocated or picked up by the City, the meter will be inspected for damage and the meter's final reading will be recorded, if picked up. Applicable deductions will be subtracted from the $1,200.00 deposit, including the final water billing, unpaid monthly billings, meter reader charges, meter relocation charges, and damage charges. The balance of the deposit will be returned to the Applicant. If the final bill amount exceeds the deposit balance, the Applicant will receive a final bill.

    ****Initial here to acknowledge that you have read and agree to the above condition (_____).**
14. If the applicant has any problems and/or questions related to final water billing, unpaid monthly billings, meter reader charges, meter relocation charges, and damage charges, please call Commercial Services at 707-651-7150 or 707-333-0501
15. **To arrange for a temporary water meter relocation or pick up please call the** Preventative Maintenance Shop at (707-649-4810).