

CITY OF VALLEJO

Central Permit Center

555 SANTA CLARA STREET • VALLEJO • CALIFORNIA • 94590-5934 • www.ci.vallejo.ca.us

SIDEWALK - SECOND DRIVEWAY APPLICATION

PROPERTY LOCATION:	
ASSESSORS PARCEL #:	
Property Owner signature	Date
PLANNING DEPARTMENT COMMENTS:	
☐ ApprovedSignature	Denied
PUBLIC WORKS DEPARTMENT COMME	NTS:
Traffic Engineer:	
☐ ApprovedSignature	□ Denied Signature
Current Development Section:	
	☐ Denied Signature
FINAL APPROVAL/DENIAL: If approved,	prior to start of work obtain a sidewalk permit and call for inspection:
Name	Phone #
City Engineer	Date

SECOND DRIVEWAY TYPICAL MID-BLOCK LOT GUIDELINES

NOTES:

- 1. Fees: see current second driveway approach and sidewalk permit fees on the current fee schedule, plus a 4% technology fee
- 2. Attach an 8 ½ x 11 plat plan showing locations of proposed, existing and adjacent driveways; identify location of trees, water meters, street signs, sewer cleanouts and other (E) facilities
- 3. Driveway grade shall not exceed 15% if connecting to a residential street, or 10% if connecting to an arterial or state highway
- 4. Minimum distance between adjacent driveways shall be 20' measured from the top of the driveway approach flare
- 5. Minimum distance between driveway and curb return shall be 15' measured from the top of the driveway approach flare
- 6. Minimum distance between driveway and property line shall be measured 5' from the top of the driveway approach flare
- 7. All requirements for mid-block lots shall also apply to corner lots
- 8. Minimum length of driveway between property line and face of garage, carport, gate or other structure shall be 20' as governed by Planning Division set-back requirements
- 9. Availability of on-street parking shall not be adversely affected by the addition of the driveway approach as determined by Planning and the Traffic Engineer
- 10. Addition of driveway approach shall not create a safety hazard as determined by the Traffic Engineer
- 11. Addition of driveway approach shall not conflict with unit plan, planned-development or other planning permit conditions as applicable to the property, including CC&Rs
- 12. Water meters, sanitary sewer cleanouts, and other utility facilities shall be a minimum of 3' clear from any driveway

GENERAL PROVISIONS:

- 1. No more than 50% of the front yard set-back may be covered with non-porous materials
- 2. No part of a parked vehicle may extend within the sidewalk area
- 3. Vehicle parking is only permitted in areas paved with portland cement concrete, asphalt concrete or brick pavers
- 4. A sidewalk permit shall be obtained and fees paid prior to removing or constructing any curb, gutter, sidewalk, or driveway approach
- 5. All curb, gutter, sidewalk and driveway approaches shall be constructed per City of Vallejo Regulations and Specifications for Public Improvements
- 6. Addition of a driveway approach shall not create a conflict with utilities or other public facilities